

2023 PLATS SCHEDULE



2023 AIRPORT BOARD of ADJUSTMENT

NOTIFICATION PLATS DEADLINE	PLATS (PRELIM, FINAL, MINOR) DEADLINE	P&Z MEETING DATE
3:00 pm		2:00 pm COUNCIL CHAMBERS
December 15, 2022	December 15, 2021	January 11
January 12	January 12	February 8
February 9	February 9	March 8
March 16	March 16	April 12
April 13	April 13	May 10
May 18	May 18	June 14
June 15	June 15	July 12
July 13	July 13	August 9
August 17	August 17	September 13
September 14	September 14	October 11
October 12	October 12	November 8
November 16	November 16	December 13
December 14	December 14	January 10, 2024

PLAT FEE SCHEDULE – Wichita County:

Preliminary Plats up to five acres.....\$ 170
Plus additional per acre fee of \$10 up to a maximum of\$ 500

Plat Type	Wichita County
Final Plat:	
Up to five acres	\$280.00
More than five acres	\$280.00
<i>Plus, additional per acre fee or fraction thereof up to \$500.00 maximum</i>	\$ 10.00
Notification Plat, in addition to final plat fee	\$ 75.00
Plat Vacation	\$200.00
Minor Plat	\$280.00

MISCELLANEOUS FEES:

Closures and encroachments (street, alley & easement).....\$ 200
(some closures require payment of property appraisal)

Right-of-way and easement encroachment release.....\$ 100

Street Name Change.....\$ 500

FEE SCHEDULE FOR AIRPORT ZBA:

Variance (Airport Zoning).....\$ 200

Administrative Appeal.....\$ 200

APPLICATION DEADLINE	ABOA MEETING DATE
5:00 pm	1:30 pm COUNCIL CHAMBERS
January 4	January 25
February 1	February 22
March 1	March 22
April 5	April 26
May 3	May 24
June 7	June 28
July 5	July 26
August 2	August 23
September 6	September 27
October 4	October 25
November 1	November 22
December 6	December 27
January 3, 2024	January 24, 2024

NOTE: Planning staff will place Variance/Administrative Appeal signs on the property at least 15-days prior to Airport Zoning Board of Adjustment meeting.

Plat Type	Archer County	Clay County
Final Plat:		
Up to five acres	\$280.00	\$500.00
More than five acres	\$280.00	\$500.00
<i>Plus, additional per acre fee or fraction thereof up to \$500.00 maximum</i>	\$ 10.00	\$ 10.00
Notification Plat, in addition to final plat fee	\$75.00	\$75.00
Plat Vacation	\$200.00	\$450.00
Minor Plat	\$280.00	\$500.00

Annexation.....	\$ 500
Certification Letter :	
Basic review.....	\$ 25
Intensive review.....	\$ 50
Liquor Permit Certification fee (City Clerk's Office).....	\$ 50
Donation Box Permit/Renewal.....	\$ 75/50

**Credit Card/Online Transaction Fee - 3% of transaction amount



2023 REZONING & CONDITIONAL USE

APPLICATION DEADLINE	P & Z MEETING 2:00 pm	CITY COUNCIL MEETING 8:30 am
COUNCIL CHAMBERS		
December 16, 2022	January 11	February 7
January 13	February 8	March 7
February 10	March 8	April 4
March 17	April 12	May 2
April 14	May 10	June 6
May 19	June 14	July 5 *Meeting will be rescheduled or canceled
June 16	July 12	August 1
July 14	August 9	September 5
August 18	September 13	October 3
September 15	October 11	November 7
October 13	November 8	December 5
November 17	December 13	January 2, 2024
December 15	January 10, 2024	February 6, 2024

NOTE:

1. Conditional Use Appeals must be filed within 10 days of the P&Z Commission's decision. The appeal will be placed on the next City Council agenda but not earlier than 15 days after filing of the appeal.
2. Site Plan Appeal must be filed within 10 days of the City Planning Administrator's decision. The appeal will be placed on the next P&Z agenda but not earlier than 15 days after filing of the appeal.
3. Planning staff will place rezoning signs on the property at least 15 days prior to the P&Z Commission hearing date.

FEES SCHEDULE FOR REZONINGS & CONDITIONAL USES:

Rezoning, up to five (5) acres	\$ 450	Conditional Use Application	\$ 170
For each additional acre.....	\$ 10	Conditional Use Appeal.....	\$ 100
Planned Unit Development	\$560 + \$10/acre	Site Plan Application	\$ 75
Conditional use carport.....	\$ 170	Site Plan Appeal.....	\$ 50
Conditional use for communications tower.....	\$ 250		

2023

BOARD of ADJUSTMENT

APPLICATION DEADLINE	BOA MEETING DATE 1:30 pm	COUNCIL CHAMBERS
December 28, 2022	January 18	
January 25	February 15	
February 22	March 15	
March 29	April 19	
April 26	May 17	
May 31	June 21	
June 28	July 19	
July 26	August 16	
August 30	September 20	
September 27	October 18	
October 25	November 15	
November 29	December 20	
December 27	January 17, 2024	

NOTE:

Planning staff will place Variance/Administrative Appeal signs on the property at least 15 days prior to the Board of Adjustment meeting.

FEES SCHEDULE FOR BOARD OF ADJUSTMENT:

Variance	\$ 200
Administrative Appeal.....	\$ 200

**Credit Card/Online Transaction Fee - 3% of transaction amount