



## **Notice of Funding Availability Community Development Block Grant (CDBG) Fiscal Year 2023-2024 October 1, 2023 – September 30, 2024**

The City of Wichita Falls is now accepting applications from local non-profit organizations that wish to apply for funding through the Community Development Block Grant (CDBG) Program. Funding will be for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

The City of Wichita Falls partners with local non-profit organizations to provide financial support for eligible activities and projects that meet the purpose of the CDBG Program and meet a local priority need identified by the Consolidated Plan. The CDBG Program's purpose is to support the development of viable communities by encouraging suitable living environments, decent housing, and expanded economic opportunities. For organizations to be eligible, an organization must primarily serve low-to-moderate income persons or exclusively serve low-to-moderate income persons in CDBG eligible areas.

This year, the City of Wichita Falls expects to receive additional funds through the CDBG entitlement grant from the U.S. Department of Housing & Urban Development (HUD) included in the federal budget process. The federal budget process has not been completed, so funding amounts for the upcoming year are unknown at this time.

Last year the City received approximately \$1.2 million in CDBG funding. Approximately \$381,000 of the combined total amount was available to fund eligible activities proposed by local non-profit organizations.

Eligible projects with a much better chance to receive consideration for funding are those related to physical improvements of the organization's facility. Grants for service-related activities is limited due to federal regulations, and is highly competitive.

To apply for CDBG funding, your agency will need to submit a completed application by the deadline of Friday, April 14, 2023 at 5:00 PM. You can get an application packet:

- From the offices of the Neighborhood Resources Division, Room 300, Memorial Auditorium, 1300 7<sup>th</sup> Street, Monday-Friday between 8 AM and 5 PM.
- By calling 940-761-7448 to request that the application emailed or mailed to you.
- The application can be found by to the following website:  
<https://www.wichitafallstx.gov/161/Neighborhood-Resources>

The application packet provides information on CDBG Program requirements and the application process. A description of eligible and ineligible activities is also included. After receiving the application information, **please review the list of eligible/non-eligible activities carefully.**

In your application, be specific in your project description and in the street address/location for the proposed project. Please try to be concise in your narrative descriptions. In your budget, be certain to include all sources of funding for your project, not just the CDBG amount requested. **Note that projects located within the 100-year floodplain or floodway are not eligible for funding.**

General information about the Community Development Block Grant Program for entitlement cities is available at the following HUD website: <https://www.hudexchange.info/programs/cdbg-entitlement/cdbg-entitlement-program-eligibility-requirements/>

Additional information about proposed projects meeting national objectives and types of eligible activities can be found through this link: <https://www.hudexchange.info/resource/89/community-development-block-grant-program-cdbg-guide-to-national-objectives-and-eligible-activities-for-entitlement-communities/>

If you have any questions about the application process or about the eligibility of your particular project, please don't hesitate to call Neighborhood Resources at 940-761-7448. We would be pleased to discuss your questions, further explain requirements of the CDBG Program, or schedule a time to meet with you to provide assistance in applying for funding.

**Completed CDBG applications must be turned in no later than 5:00 PM, Friday, April 14, 2022. Completed applications may be submitted:**

- **By Mail or In-Person: Neighborhood Resources Division Office, Room 300, Memorial Auditorium, 1300 7<sup>th</sup> Street, Wichita Falls, Texas 76301.**
- **By Email: [tim.houston@wichitafallstx.gov](mailto:tim.houston@wichitafallstx.gov)**

Following submission, your application and proposed project will be reviewed by staff for overall eligibility under CDBG Program requirements. If your proposal meets requirements, you will be contacted later about a date and time to make a brief presentation of your proposed project to the City Council subcommittee that reviews applications and makes funding recommendations.

We sincerely look forward to working with you in an effort to better serve our community.

Sincerely,

Tim Houston  
Neighborhood Resources  
City of Wichita Falls