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## MINUTES

### Central Wichita Falls Neighborhood Revitalization Committee

June 25, 2024

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#### PRESENT:

Wendy Browder  
Nadia Menchaca  
Mike Mitchell  
Councilor Larry Nelson  
Ann Arnold-Ogden  
Councilor Michael Smith

◆ Vice Chair  
◆ WFAAC Liaison  
◆ Chairman  
◆ Member  
◆ Member  
◆ Member

Terry Floyd, Director of Development Services  
Fabian Medellin, Planning Manager  
Christal Cates, Neighborhood Revitalization Coordinator  
Lt. Deanna Tofte, Community Services Office  
Rita Miller, Neighborhood Services Administrator  
Alex Borrego, Code Enforcement Supervisor  
Marco Montano, Code Enforcement Officer

◆ City Staff  
◆ City Staff  
◆ City Staff  
◆ City Staff  
◆ City Staff  
◆ City Staff  
◆ City Staff

#### ABSENT:

Larry Fox  
Jose Garcia  
Andrea Robles

◆ Member  
◆ Member  
◆ Member

#### GUEST:

Whitney Flack

◆ Guest

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### I. CALL TO ORDER

The meeting was called to order by Chairman Mike Mitchell, at 4:00 p.m. and introductions of all attendees made.

### III. PUBLIC COMMENTS

Chairman Mitchell asked if there were any members of the public that wished to speak. No comments from the public.

### VII. ADOPTION OF THE MINUTES

Chairman Mitchell went over the minutes from the last meeting and asked for a motion to approve the minutes from June 4<sup>th</sup>, 2024. Mrs. Ann Arnold-Ogden made a motion to approve with Vice Chair Wendy Browder seconding. The motion passed unanimously with a vote of 6-0.

## **VIII. REGULAR AGENDA**

### **1. Neighborhood Survey Update**

Mrs. Christal Cates presented and update of the Neighborhood Survey that had been handed out, posted throughout the neighborhood, and sent as an insert in water bills. Mrs. Cates stated they currently had 34 responses and the rankings of importance remained on trend from the last update. Neighborhood Safety was the number one priority on the survey at 79.4% of community members. Neighborhood Maintenance came in the second most important with 70.6% and Parks was the third with a 41.2% rate. It was noted that Neighborhood Businesses' came in at the fourth most important, closely at 35.3%. Vice Chair Browder advised she had handed out surveys to her neighbors to take, Mrs. Cates thanked Ms. Browder and stated that her efforts showed in the increase in surveys taken.

### **2. Bridwell Park/Futsal Court Unveiling Update**

Mrs. Cates gave a brief update regarding a meeting held with Mr. Fabian Medellin, Planning Manager, and Mr. Terry Points, Parks Superintendent, regarding the Futsal courts being developed in Bridwell Park. She advised the Parks department was currently bringing in infill dirt to begin the foundation for Duke Construction to begin pouring concrete in approximately 3 weeks. The timeline will depend greatly on weather. Mrs. Cates stated striping would begin once concrete had cured and at that time the construction was on schedule to be ready for the unveiling date of August 31<sup>st</sup>, 2024.

Photos were displayed that showed the work beginning in Bridwell Park as well as the goals that have been made in-house and the arrival of the new fountain. Mrs. Cates advised she and Mr. Medellin also met with the Parks staff and had reserved Bridwell Park for August 31<sup>st</sup>, 2024 from 10 a.m. to 6 p.m. as well as the music stage for that date. Discussions among staff and the Committee regarding times for the unveiling. It was decided the park would need to be reserved from 9 a.m. to 2 p.m. to allow for setup and then tear down and clean-up afterward with the actual event time being from 10 a.m. to 1 p.m. Mrs. Cates advised she would contact the Parks department to change the reserved times.

Discussion among staff and Committee regarding holding another sub-committee meeting in the coming week for more detailed planning of the unveiling event. Chairman Mitchell stated a social media would be a good thing to have for the advertising of the Committee and future efforts and events. Mr. Medellin advised staff was currently working with the City's Public Information Office on setting up a page for social media. Chairman Mitchell stated he would like to see a page and a group set up for the Central Wichita Falls Neighborhood Revitalization. Staff stated they would relay that to the PIO department.

### **3. Introduction to Neighborhood Property Maintenance**

Mr. Medellin and Mrs. Cates introduced Mrs. Rita Miller, Neighborhood Services Administrator, Mr. Alex Borrego, Code Enforcement Supervisor and Mr. Marco Montana, Code Enforcement Officer to the Committee and began discussions of property maintenance in the Revitalization Area.

Mr. Medellin displayed various photos of existing residential structures in the neighborhood, in different conditions to the Committee to discuss what the standard of acceptability to be expected in a well-kept property and what would not be.

Mr. Montana discussed many properties and the known issues each had. Code Enforcement staff explained their various procedures for obtaining compliance from property owners as well as procedures for hazardous structure and demolition proceedings.

There was much discussion between staff and the Committee regarding the property maintenance issues and would need to be continued at the next meeting.

Mrs. Cates handed out "The Facts of Rental Registration" to the Committee for them to read later for discussions at the next meeting.

## IX. ADJOURN

Chairman Mitchell advised the next meeting was tentatively scheduled for July 9<sup>th</sup> at 4 p.m. to be held at the Arts Alliance conference room, same as that meeting.

Vice-Chairwoman Browder announced after discussions with her neighbors, she would be holding a luncheon in her home on June 27<sup>th</sup> at noon for the surrounding neighbors to discuss starting a Neighborhood Watch Program. Vice-Chair Browder stated she would update the Committee on the progress afterward.

Chairman Mitchell adjourned the meeting at 5:04 p.m.



Mike Mitchell, Chairman

7/9/24

Date



Fabian Medellin, Planning Manager

7-9-24

Date