



Press

Release



wichitafallstx.gov

For Immediate Release

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Health Department Main Entrance Closing for Renovations

Wichita Falls, Texas- Renovations of two restrooms, Vital Records, and the main lobby area of the Wichita Falls-Wichita County Public Health District at 1700 3rd Street, will begin on Tuesday, May 30, 2023.

The areas, including the vault where paper records are stored, will be inaccessible due to asbestos removal for two weeks starting June 12, 2023. Staff will be able to access electronic records during that time, but are only able to print a “short form,” which typically will suffice for all requests other than passport applications. This limitation applies to records requested in person as well as through the City’s Vital Records portal at wichitafallstx.gov. Anyone needing a “long form” s highly encouraged to make the request as soon as possible, but no later than June 9, 2023. This type of form may also be requested from the Texas Department of State Health Services at dshs.texas.gov. They may take up to 30 days to fulfill the request.

Beginning Tuesday, May 30, 2023, Vital records and the main lobby area will be inaccessible to the public and partially accessible to the staff. Citizens must use the entrance on the east side of the original building to access Vital Records. WIC, immunizations, and the laboratory. Those needing STI or TB services will continue to use the entrance under the green awning. All working and non-working entrances to the building will be clearly marked. Wheelchair access will remain at the WIC entrance just to the right of the closed main entrance.

Vital Records requests made while renovations are ongoing may not be processed immediately due to the limited access to the area. While visiting the office will still be possible during renovation, customers may find it more convenient to use the City’s Vital Records website <https://www.wichitafallstx.gov/311/VitalRecords>, which allows for online requests.

Renovations are expected to be completed by late July.
For a video look at the entrances please click [here](#).

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